

Dallas County Republican Party Bylaws, 2020-2022

As Adopted by the Dallas GOP Executive Committee, August 17, 2020

ARTICLE I THE EXECUTIVE COMMITTEE

A. NAME AND MEMBERSHIP

The name of this committee shall be the Dallas County Republican Party (hereinafter referred to as DCRP) Executive Committee (hereinafter referred to as the Executive Committee).

Membership of this committee shall be composed of the County Chair and the DCRP Precinct Chairs as provided by the State of Texas Election Code (hereinafter referred to as TEC) and these bylaws.

B. DUTIES

The Executive Committee shall exercise those powers conferred upon it by the TEC and these bylaws, and perform all duties necessary to promote the best interests of the DCRP.

C. VACANCIES

Precinct Chair vacancies shall be filled in accordance with the provisions of the TEC with recommendations by the Precinct Chair Vacancy Committee as described in Article V.

ARTICLE II MEETINGS OF THE EXECUTIVE COMMITTEE

A. STATUTORY ORGANIZATIONAL MEETING

The Organizational Meeting required by the TEC shall convene at the time and place provided by the TEC to conduct such business required by the TEC and which may properly arise. Pursuant to the Republican Party of Texas (hereinafter referred as RPT), this Executive Committee shall hold its Organizational Meeting within forty-five (45) days after the term of office begins for the County Chair and Precinct Chairs. This is twenty (20) days after the Primary Run-Off Election according to TEC 171.022 (c).

B. REGULAR MEETINGS

Regular Meetings of the Executive Committee shall be called by the County Chair (or the County Vice Chair, if appointed, in the case of the County Chair's unavailability) and held not less than six times per calendar year and a minimum of one (1) time per calendar quarter.

C. SPECIAL MEETINGS

Special Meetings of the Executive Committee may be held at any time upon a written call issued by a member of the Executive Committee, signed by twenty (20) percent or more of the number of members of the Executive Committee in office at the time of signing the call, or by a call issued through electronic communication by the County Chair.

Dallas County Republican Party Bylaws 2020-2022

As Adopted by the Dallas GOP Executive Committee, August 17, 2020

D. CALL & NOTICE FOR MEETINGS

1. Statutory Organizational Meeting: The County Chair shall be responsible for calling a meeting in the manner provided by the Rules of the RPT.
 - a. If the County Chair does not call the meeting, then one-fourth (1/4) of the Precinct Chairs may, by written demand, call an Organizational Meeting.
 - b. Notice of the Organizational Meeting shall be mailed by USPS to the last known address of the members of the Executive Committee at least fourteen (14) days prior to the date of the meeting and such notice shall state the time, date, and location of the meeting and names(s) of the person(s) issuing the call.
 - c. The agenda of the Organizational Meeting shall include, but not be limited to, the swearing in of the newly elected Executive Committee members and the adoption of bylaws and/or rules for the biennium. The proposed bylaws and/or rules shall be sent out with the meeting call via USPS at least fourteen (14) days prior to the date of the meeting.
2. Regular Meetings: At least ten days prior to the date of any Regular Meeting, written notice containing the information required by these bylaws shall be provided by the County Chair (or by the County Vice Chair in the absence of the County Chair), via mail or electronic communication, to each member of the Executive Committee at the address as it appears on the records of the Executive Committee by or under the authority of the Secretary. The notice shall contain the time and place of the Regular Meeting.
3. Special Meeting(s): Any call for a Special Meeting must be delivered to the Secretary at least fourteen (14) days prior to the date(s) specified in the call for the meeting. At least ten (10) days prior to the date of the meeting, written notice of the call containing the information required by the bylaws shall be provided, by mail or electronic communication, to each member of the Executive Committee at the address as it appears on the records of the Executive Committee by or under the authority of the Secretary. The notice shall contain the time and place of the Special Meeting, together with the purpose of the meeting.

ARTICLE III CONDUCT OF THE MEETINGS OF THE EXECUTIVE COMMITTEE

A. QUORUM

1. Statutory Organizational Meeting: At the Statutory Meeting, quorum shall consist of those members present; provided, however, that if a majority of the members of the Executive Committee are not present at a Statutory Meeting, then only such business as is called for by the Election Code shall be transacted at such meeting.
2. Regular Meetings:
 - a. A quorum shall consist of not less than one-quarter (1/4) of membership, excluding vacancies, at the time of the meeting call for non-statutory business.
 - b. As provided by TEC 171.024 (c) and within the rules set by the State Republican Executive Committee (hereinafter referred to as the SREC), these bylaws designate one-fourth (1/4) of the membership, excluding vacancies, as the quorum for filling vacancies on the Executive Committee.
3. Special Meetings: At all Special Meetings there shall be present, in order to constitute a quorum, at least a majority of the members of the Executive Committee in office at the time the meeting is called to

Dallas County Republican Party Bylaws 2020-2022

As Adopted by the Dallas GOP Executive Committee, August 17, 2020

order. If a quorum is not present, a lesser number may adjourn to meeting at some future time, not exceeding ten (10) days.

B. ATTENDANCE AT MEETINGS

At all meetings of the Executive Committee, all RPT elected officials, incumbent statewide District and County Republican officeholders, the County Vice Chair, Legal Counsel, and Secretary, together with such persons as may be designated by the County Chair, shall have the privileges of the floor but without any voting rights.

C. VOTING

In balloting on any motion of election, the counting of votes shall be on an individual basis, and pursuant to TEC 171.026, voting by proxy shall not be permitted under any circumstance during an Executive Committee meeting whether Statutory, Regular, or Special. Each member of the Executive Committee, including the County Chair, present, shall have the right to cast his individual vote. A roll call vote shall be taken on demand of ten such members. A secret ballot shall be taken upon a majority vote.

ARTICLE IV OFFICERS OF THE EXECUTIVE COMMITTEE

A. COUNTY CHAIR

The County Chair shall be elected in accordance with the provisions of TEC 171 and shall be the Chair of the Executive Committee, , and shall be the Chief Executive officer of the DCRP; the Chair shall preside at all meetings of the Executive Committee and coordinate the political activities of the DCRP, including the appointments of all committee chairs.

The County Chair shall be a member of all committees, shall represent the Executive Committee in its official capacity, shall employ such persons as needed, and make such appointments as deemed appropriate. The County Chair shall have such usual powers of supervision and management as may pertain to the office of the County Chair.

B. COUNTY VICE CHAIR

A County Vice Chair may be nominated by the County Chair, but appointment is subject to confirmation by the Executive Committee.

The County Vice Chair shall perform such duties as directed by the County Chair.

In the event of vacancy, death, disqualification, or resignation of the County Chair, the County Vice Chair shall perform reasonable and limited duties of the County Chair to maintain ongoing operations of the party and fulfill outstanding obligations of the former County Chair until a new County Chair has been duly appointed according to TEC 171.025. During the transition period, the County Vice Chair shall become the Interim County Chair and shall discharge their duties in good faith with the care that an ordinarily prudent person in a like position would exercise under similar circumstances, and in a manner that the Interim County Chair reasonably believes to be in the best interest of the Dallas County Republican Party. The Interim County Vice Chair shall not have the authority to hire, fire, and/or sign or terminate a contract without the written approval of the Secretary and the Executive Director.

Dallas County Republican Party Bylaws 2020-2022

As Adopted by the Dallas GOP Executive Committee, August 17, 2020

C. SECRETARY

The Secretary shall be elected at the Organizational Meeting of each newly elected Executive Committee and shall serve for the same term as the members of the Executive Committee as provided in TEC 171.022 (c). The Secretary shall keep minutes and attendance records for all meetings of the Executive Committee and such minutes shall be retained at the principal office of DCRP.

In the event of a vacancy of the office of the County Chair, the Secretary shall call a meeting of the Executive Committee to be held within 30 days of the occurrence of the vacancy for the purpose of electing a new County Chair as mandated in TEC 171.025. In the absence of a County Chair and a County Vice Chair, the Secretary shall fulfill the duties of Interim County Chair.

ARTICLE V COMMITTEES OF THE DALLAS COUNTY REPUBLICAN PARTY

A. COMMITTEE COMPOSITION

1. Committee Members: When not specified in these bylaws, both the number of and the appointing of committee members shall be established by the County Chair and shall not necessarily be members of the Executive Committee unless otherwise specified in this section.
2. Committee Chairs: Committee Chairs shall be appointed by the Chair within his or her sole discretion, unless otherwise specified in these bylaws.

B. COMMITTEE PROCEDURE

1. Quorum: A majority of the regular committee members shall be a quorum, which is only necessary if the committee is to take a vote, and all members shall be counted, if present in person, in establishing that the required number of persons is present for a quorum.
2. Committee Voting: Each member of the committee, shall have the right to cast his/her individual vote. Method of voting shall be by voice, or show of hands, or ballot, as determined by majority vote of the committee, provided, however, that upon demand by twenty percent (20%) of the members present, a roll-call vote shall be taken.
3. Minority Report: A Minority Report may be given by no fewer than twenty percent (20%) of the committee members present and moved as a motion to amend the majority report by substitution.

C. STANDING COMMITTEES

1. The standing committees of the DCRP shall be the
 - a. Precinct Chair Resource Committee
 - b. Precinct Chair Vacancy Committee
 - c. Resolutions Committee

D. PRECINCT CHAIR RESOURCE COMMITTEE

1. The County Chair shall appoint the chair of this committee in his/her sole discretion, although the chair must be a current member of the Executive Committee.
2. The Precinct Chair Resource Committee shall provide support to members of the Executive Committee by making available training materials, providing assistance and otherwise mentoring members of the Executive Committee.

Dallas County Republican Party Bylaws 2020-2022

As Adopted by the Dallas GOP Executive Committee, August 17, 2020

E. PRECINCT CHAIR VACANCY COMMITTEE

1. The Precinct Chair Vacancy Committee shall be composed of no fewer than seven (7) members of the Executive Committee, nominated by the County Chair and subject to confirmation by the Executive Committee.
2. There shall be no chair of the Precinct Chair Vacancy Committee. All work related to the administration of this committee, such as distributing and receiving applications, preliminary vetting of candidates, and scheduling, shall be conducted by the Executive Director or the County Chair's designee. It shall be the duty of the Precinct Chair Vacancy Committee to review the applications of those who apply for vacant precinct chair positions, who otherwise meet the requirements of the election code, and make recommendations to the County Chair about their qualification for recommendation to the Executive Committee.
3. It shall not be in order for the Executive Committee to consider a nomination from the floor for a vacant precinct chair position which has not been previously considered by the Precinct Chair Vacancy Committee. This bylaw may be suspended by a two-thirds (2/3) vote of the members of the Executive Committee.
 - a. This section does not apply to precinct chairs who were duly elected during the Republican Primary and have, since that time, relocated to an empty precinct and applied for appointment. Such an individual may be nominated by the County Chair without the committee's review.

F. RESOLUTIONS COMMITTEE

1. The Resolutions Committee shall be composed of no fewer than four (4) members of the Executive Committee, nominated by the County Chair and subject to confirmation by the Executive Committee.
2. The Resolutions Committee shall also be composed of no more than two (2) members not necessarily members of the Executive Committee appointed by the County Chair in his or her sole discretion not subject to confirmation by the Executive Committee.
3. The chair of the Resolutions Committee shall be a member of the Executive Committee and shall be appointed by the County Chair in his/her sole discretion, and in addition to the above appointed members from subsections 1 and 2.
4. It shall be the duty of the Resolutions Committee to recommend public policy positions of the Executive Committee for any issue brought before it by a member of the Executive Committee subject to the approval of the Executive Committee.
5. It shall not be in order for the Executive Committee to consider a resolution which has not been previously considered by the Resolutions Committee. This bylaw may be suspended by a two-thirds (2/3) vote of the quorum of the Executive Committee, permitting a resolution not previously considered by the Resolutions Committee to be heard on the floor.

G. ADDITIONAL COMMITTEES

1. All other committees, as are deemed necessary to perform duties not specifically assigned to a standing committee, may be created and their memberships and chairs appointed by the County Chair in his/her sole discretion.

Dallas County Republican Party Bylaws 2020-2022

As Adopted by the Dallas GOP Executive Committee, August 17, 2020

ARTICLE VI FINANCE

A. TREASURER

The County Treasurer shall be appointed by the County Chair no later than the Organizational Meeting, for a two-year term, and shall assist with auditing, forecasting, and reporting.

B. QUARTERLY REPORTS

The County Chair shall, once every quarter, present a quarterly financial report of disbursements and receipts of the Executive Committee.

C. AUDITS

1. There shall be an audit committee audit for all financial records of the DCRP, with an Independent Certified Public Accountant serving as the chair, that shall be completed by June first of every odd numbered year. This audit requirement may be suspended by an affirmative vote of two-thirds (2/3) of the Executive Committee present at a regular meeting of the Executive Committee at which a quorum is present.
2. An original of any completed audit report shall be sent to the County Chair, who will provide copies to the Treasurer, the County Vice Chair, and the Executive Director. A copy shall be kept on file at the DCRP headquarters, where it shall be preserved for seven (7) years, and it shall be available for inspection during office hours by any member of the Executive Committee.
3. The Treasurer shall present the completed report to the Executive Committee at the next Regular Executive Committee Meeting most immediately following the completion of the audit.
4. In the event of a vacancy in the office of County Chair, following a vote by the Executive Committee to replace the County Chair, the new County Chair shall have the option to request an additional audit at his/her discretion, to be conducted in accordance with the applicable provisions of this section.

ARTICLE VII RULES OF ORDER

A. RULES

The proceedings of the Executive Committee shall be governed by the following authorities in the following order:

1. Primarily by the Texas Election Code;
2. Second, by the Rules of the Republican Party of Texas;
3. Third, by these bylaws;
4. Fourth, any standing rules of this Executive Committee, and
5. Finally, Robert's Rules of Order shall govern when they do not otherwise conflict with the above.

Dallas County Republican Party Bylaws 2020-2022

As Adopted by the Dallas GOP Executive Committee, August 17, 2020

ARTICLE VIII AMENDMENT OF BY-LAWS

A. AMENDMENT

These bylaws may be amended by the affirmative vote of two-thirds (2/3) of the members of the Executive Committee present at any meeting of the Executive Committee at which a quorum is present, provided that such amendment has been first proposed at the last previous meeting of the Executive Committee.

ARTICLE IX EFFECTIVE DATE OF BYLAWS

A. EFFECTIVE DATE

These bylaws shall be effective on the date of their adoption by the Executive Committee.